

*An experienced advisor, mentor and facilitator for organisations, teams and individuals. Combining a strong strategic focus with a keen interest in supporting others to learn and develop their skills. Significant expertise in assisting purpose driven organisations from start-ups to large entities, especially in strategic development, operational and project management, fund distribution and evaluation.*

## **CAREER HISTORY**

### **Resourcefully - Founder**

**2012 to present**

- Provision of support to change-makers, working on a range short term strategic projects, longer term interim engagements and the development of one-off and regular opportunities to connect, share ideas and learn together.
- Key specialisms include:
  - Project/ Programme Implementation and versatile interim support to Senior Teams and Boards
  - Strategic review, action planning and mentoring
  - Full process support to grant and loan funds
  - Facilitation, peer support programmes and action learning

### **Phone-paid Services Authority – Consumer Panel Member**

**2018 to present**

- Part of a pilot panel aimed at improving how the regulator of services charged to mobile phone bills brings the views of consumers to its work.

### **St Giles-in-the-Fields and William Shelton Educational Charity – Board Member**

**2017 to present**

- Ongoing participation in grant making strategy review for small London focused grant funder
- Perform regular governance and financial review functions

### **Cotman Housing Association - Board Member**

**2015 to present**

- Discuss and approve of key strategic documents
- Provide support and challenge to Executive team during a period of drastic change in the social housing sector, including a recent internal restructure
- Participate in resident engagement and Board/ Staff Away Days

### **Essex Safeguarding Children Board - Lay Member**

**2012 to 2015**

- Appointed as one of the first two Lay Members on the Board
- Provided objective insight on a large Board which brought together Senior Managers and Practitioners from a range of agencies working in child protection
- Provided scrutiny and challenge on performance data
- Worked with the Chair and Board to develop the position and create a role description for the appointment of new Lay Members

### **School for Social Entrepreneurs - Financial Controller (part time)**

**2013 to 2014**

- Overhauled financial reporting templates to focus on risk, aid decision making and increase efficiency and accuracy of production
- Revised five-year forecast of a £16m nationwide project, joint funded by a corporate partner and two foundations, including distribution of grants to students across the UK
- Developed the role of the finance team including managing two staff and one volunteer

### **The Social Investment Business - Investment Analyst**

**2009 to 2012**

- Managed large portfolios of investees including relationship management, tracking repayments, gathering monitoring information and reporting and making recommendations to Investment Committee, including one year spent in "Cause for Concern" team working with organisations in difficulty
- Collated and updated monitoring information on 149 grants made by the Social Enterprise Investment Fund in the 2008/09 financial year

### **British Red Cross Society (BRCS) - various roles**

**2005 to 2009**

- Coordinated grant distribution, monitored progress and supported external reporting on a Tesco Charity of the Year partnership
- Managed a project performing a national review of Emergency Communications
- Acted as Financial Accountant for two years preparing the national charity's statutory Financial Reports, coordinating the audit process and managing a team of two to provide Business Support to Central Services Divisions

### **PKF (UK) LLP - Assistant Manager (Assurance and Advisory)**

**1999 to 2005**

- Progressed through graduate training scheme to managing my own client portfolio providing audit and advisory services to charity and NHS clients

### **RECENT VOLUNTARY AND PRO BONO WORK**

<b>Organisation &amp; year</b>	<b>Work undertaken</b>
Social Ark (2018)	Mentor to young person starting a Mental Health focused social enterprise.
Ashoka UK (2017-18)	Mentor on Ashoka BLF Accelerator Programme
Get Informed (Big Society Capital 2017-18)	Mentor on Social Investment
Mass Challenge UK (2016-2017)	Acted as a Mentor and Judge on a 4 month accelerator program
RSA & School for Social Entrepreneurs (2015- present)	Pro bono advice and support to a range of RSA Fellowship projects and former School for Social Entrepreneurs Students Co-host of RSA Essex Network running c. monthly events for local fellows and supporting connection building. Host and facilitator of RSA Ideas online.
"London Ambassador", Olympic Games (2011-12)	Ambassador – provided a welcome to visitors arriving at London Stansted Airport

### **EDUCATION, QUALIFICATIONS, MEMBERSHIPS**

- FCA (ICAEW) – qualified 2002 with first time passes in all modules
- BA (Hons) History – 2i – University of Warwick 1999
- 4 A Levels, 10 GCSEs – Chelmsford County High School 1989-1996
- Fellow – Royal Society for the Encouragement of Arts, Manufactures and Commerce (RSA)
- Institute of Leadership and Management (ILM) - Action Learning Facilitation Fundamentals Endorsed Award
- Introduction to Human Centred Design (PlusAcumen)